



MINNEAPOLIS
PUBLIC SCHOOLS

Urban Education. Global Citizens.

Teacher Licensure

Frequently Asked Questions

Applying for Licensure

- [I am a licensure candidate who completed teacher training and/or hold a license out-of-state. Which tiered license should I apply for?](#)
- [I currently hold a Tier 3 or Tier 4 license and am looking to add another licensure field. How can I go about adding a field to my license?](#)
- [My district has hired me for a position to teach outside of my current Tier 3 or Tier 4 licensure field. Can I apply for a Tier 1 or Tier 2 license for this new position?](#)
- [I am applying for a related service area. Which tiered licensure application should I use?](#)
- [What requirements are needed to apply for a CTE or Career Pathways license?](#)
- [I am a licensure candidate who completed my degree out of the country. What steps are needed for me to apply for licensure?](#)
- [How long does the review process take before I will receive my license?](#)
- [I recently had a name change. How can I change my name on my teaching license?](#)

Renewal

- [How can I renew my Tier 1 or Tier 2 license?](#)
- [How can I renew my expired license?](#)
- [My licensure PDF shows my license is up for renewal in 2021. However, the “details” section of Educator License Lookup says my license is due in 2022. When is my license up for renewal?](#)
- [Where can I renew my short call substitute teaching license?](#)
- [Where can I check my reported clock hours?](#)

Fingerprinting

- [How can I request a fingerprint card?](#)
- [I have previously been fingerprinted. Can PELSB use those results, or do I need to be fingerprinted again?](#)
- [If I previously held a Minnesota educator license, do I need to be fingerprinted again?](#)
- [Do I need to be fingerprinted in Minnesota?](#)
- [Can I submit electronic fingerprints?](#)